



THE REGULATION OF THE MINISTER OF AGRICULTURE OF
THE REPUBLIC OF INDONESIA

NUMBER 15 YEAR 2021

REGARDING

THE BUSINESS ACTIVITIES AND PRODUCTS STANDARDS OF RISK-BASED
BUSINESS LICENSING ADMINISTRATION OF THE AGRICULTURAL SECTOR

BY THE GRACE OF THE ONE ALMIGHTY GOD,

THE MINISTER OF AGRICULTURE OF THE REPUBLIC OF INDONESIA,

- Considers: that to implement the provisions of Article 6 paragraph (7) of the Government Regulation Number 5 Year 2021 regarding the Administration of Risk-based Business Licensing, it is necessary to establish the Regulation of the Minister of Agriculture regarding the Business Activities and Products Standards of Risk-based Business Licensing Administration of the Agricultural Sector;
- Taking into Account:
1. Article 17 paragraph (3) of the Constitution of the Republic of Indonesia Year 1945;
 2. Law Number 39 Year 2008 regarding the State Ministry (State Gazette of the Republic of Indonesia Year 2008 Number 166, Additional State Gazette of the Republic of Indonesia Number 4916);
 3. Government Regulation Number 5 Year 2021 regarding the Administration of Risk-based Business Licensing (State Gazette of the Republic of Indonesia Year 2008 Number 15, Additional State Gazette of the Republic of Indonesia Number 6617);
 4. Presidential Regulation Number 45 Year 2015 regarding the Ministry of Agriculture (State Gazette of the Republic of Indonesia Year 2015 Number 85);
 5. Presidential Regulation Number 68 Year 2019 regarding the Organization of the State Ministries (State Gazette of the Republic of Indonesia Year 2019 Number 203);
 6. Regulation of the Minister of Agriculture Number 40 Year 2020 regarding the Organization and Procedures of the Ministry of Agriculture (State Gazette of the Republic of Indonesia Year 2020 Number 1647)

DECIDES

To Establish: THE REGULATION OF THE MINISTER OF AGRICULTURE OF THE REPUBLIC OF INDONESIA REGARDING THE BUSINESS ACTIVITIES AND PRODUCTS STANDARDS OF RISK-BASED BUSINESS LICENSING ADMINISTRATION OF THE AGRICULTURAL SECTOR

Article 1

- (1) The Minister establishes the business activities and products standards of risk-based business licensing administration of the agricultural sector as listed in the attachment, which is an inseparable part of this Ministerial Regulation.
- (2) Business activities and products standards, as referred to in paragraph (1), consist of these sub-sectors:
 - a. Plantation;
 - b. Food Crops;
 - c. Horticulture;
 - d. Livestock and Animal Health;
 - e. Food Security, and
 - f. Agricultural Facilities.

Article 2

Risk-based business activities licensing of agricultural sector, as referred to in Article 1, shall be conducted through the Electronically Integrated Business Licensing System.

Article 3

At the time this Ministerial Regulation comes into force, all Ministerial Regulations regulating business activities and products standards of the business licensing administration of the agricultural sector shall remain valid so long as not contradicting the provisions of this Ministerial Regulation.

Article 4

The implementation of the Electronically Integrated Business Licensing System, as referred to in Article 2, shall begin since the business licensing process is carried out in its entirety, as regulated in the Government Regulation Number 5 Year 2021 regarding the Administration of Risk-based Business Licensing.

Article 5

This Ministerial Regulation shall come into force at the date of its promulgation.

For public cognizance, orders the promulgation of this Ministerial Regulation by placing it in the State Gazette of the Republic of Indonesia.

Stipulated in Jakarta
on April 1, 2021

THE MINISTER OF AGRICULTURE
OF THE REPUBLIC OF INDONESIA,

signed

SYAHRUL YASIN LIMPO

Promulgated in Jakarta
on April 1, 2021

DIRECTOR GENERAL OF LEGISLATION
MINISTRY OF LAW AND HUMAN RIGHTS
OF THE REPUBLIC OF INDONESIA

signed

WIDODO EKATJAHJANA

STATE GAZETTE OF THE REPUBLIC OF INDONESIA YEAR 2021 NUMBER 262

Attachment of the Regulation of the Minister of Agriculture Number 15 Year 2021 regarding the Business and Product Standards for Risk-based Business Licensing Administration of the Agricultural Sector *pp 3150-3179*

STANDARD OF FOOD PRODUCTS OF ANIMAL ORIGIN IMPORT RECOMMENDATION

FOOD PRODUCTS OF ANIMAL ORIGIN IMPORT RECOMMENDATION [covers these industries]

01493	Bee Breeding and Keeping
02307	Honey Harvesting
10510	Fresh Milk Processing Industry
10520	Powdered Milk Processing Industry
10531	Ice Cream Processing Industry
10750	Food and Processed Food Industry
10791	Baby Food Industry
46319	Food and Beverages Ingredients of Other Agricultural Products Wholesale
46325	Eggs and Processed Egg Wholesale
46326	Milk and Milk Products Wholesale
46327	Oil and Fat of Animal Origin Wholesale
47214	Livestock Products Retail Sales
47219	Other Agricultural Products Retail Sales
46329	Other Food and Beverages Ingredients of Other Livestock and Fisheries Products Wholesale

1. Scope

This standard regulates and stipulates limits on requirements of the food products of animal origin import permit licensing.

2. Terms and Definition

1. Import is the activity of importing food products of animal origin from abroad into the territory of the Republic of Indonesia.
2. Food Products of Animal Origin is all fresh and/or processed ingredients originating from animal for consumption purposes.
3. Business Index Number, hereinafter shall be abbreviated as NIB, is the identity of a Business issued by OSS Agency upon the Business' registration.

4. Import Recommendation and/or Permit, hereinafter shall be referred to as Recommendation and/or Import Permit, is technical information declaring animal product's compliance with Veterinary Public Health requirements.
5. Veterinary Public Health, hereinafter shall be referred to as VPH, is all affairs related with animals and animal products, whether or not directly affecting human health.
6. Contagious Animal Disease is disease transmitted between animals, animal and human, and animal and other animal disease carrier media whether or not through direct contact with mechanical carrier media.
7. Country of Import Origin, hereinafter shall be referred to as Country of Origin, is the country that exports animal product into the territory of the Republic of Indonesia.
8. Business Unit of the Country of Origin, hereinafter shall be referred to as Business Unit, is Business Unit in the Country of Origin that conduct regular and continuous production of animal products for commercial purposes.
9. Veterinary Control Number Certificate, hereinafter shall be referred to as Veterinary Control Number, is certificate intended as written proof of animal product business unit's compliance with the hygiene and sanitation requirements of the animal product safety assurance.
10. Veterinary Authority is an agency of the central or regional government, which is responsible and has competency in animal health management.
11. Business is individual or corporation, whether or not a legal entity, which perform activities in the field of livestock and animal health.
12. Online Single Submission Management and Organizing Agency, hereinafter shall be referred to as OSS Agency, is a non-ministerial government agency performing the governmental affairs in the field of private investment coordination.
13. Non-tax State Revenue, hereinafter shall be referred to as PNBPN, is state-receivable levy paid by individual or entity upon obtaining, whether or not directly, services or resources and rights, based on the legislation, which become the central government revenue other than tax and grant revenue, and managed within the state's revenue and spending budget mechanism.
14. Minister is the minister performing the governmental affairs in the field of livestock and animal health.
15. Director General is a middle high-ranking officer within the Ministry of Agriculture, who performs the task and function in the field of livestock and animal health.
16. Head of the Center for Plant Variety Protection and Agricultural Licensing, hereinafter shall be referred to as the Head of PPVTPP, is a high-ranking official within the Ministry of Agriculture, who performs the task and function of agricultural licensing.

17. Provincial Services Office, hereinafter shall be referred to as Provincial Office, is provincial office performing the provincial government's affairs in the field of livestock and/or animal health.
18. District/Municipal Services Office, hereinafter shall be referred to as District/Municipal Office, is district/municipal office performing the district/municipal affairs in the field of livestock and/or animal health.

3. General Requirements

1. Business Entity

Business entities that can perform the importation of food products of animal origin are:

- a. individual (individual resident of Indonesia, who is capable of acting and carrying out legal actions)
- b. limited liability companies;
- c. state-owned companies;
- d. regional government-owned companies;
- e. limited alliance companies (commanditaire vennootschap);
- f. cooperatives;
- g. social institutions; and
- h. foreign countries/international agencies representatives.

2. Administrative requirements

Administrative requirements must be complied by business entity when applying for food products of animal origin import permit:

- a. For individual, limited liability companies, state-owned companies, regional government-owned companies, limited alliance companies, and cooperatives are:
 - 1) application;
 - 2) NIB, which applies as importer identification number;
 - 3) stamped statement letter regarding the control of storage facility, including its supporting documents;
 - 4) NKV and assessment result of the storage facility, in accordance with the legislation;
 - 5) halal certificate for halal-required items, issued by halal certification entities recognized by the Halal Authority of Indonesia;
 - 6) recommendation from the Provincial Office;
 - 7) Certificate of Analysis, issued by accredited laboratory in the country of origin;
 - 8) Certificate of Origin from the previous import or stamped statement letter for the first import;

- 9) Veterinary Certificate, issued by the authority of the country of origin, from the previous import or stamped statement letter for the first import;
 - 10) stamped statement letter attesting the business is currently not having legal problems related to the recommendation; and
 - 11) stamped statement letter attesting the documents submitted are correct and legal.
- b. For social institution are:
- 1) application;
 - 2) establishment as a social institution by the authorized institution;
 - 3) grant statement from the country of origin;
 - 4) stamped statement letter regarding the control of storage facility, including its supporting documents;
 - 5) NKV and assessment result of the storage facility, in accordance with the legislation;
 - 6) halal certificate for halal-required items, issued by halal certification entities recognized by the Halal Authority of Indonesia;
 - 7) Certificate of Analysis, issued by accredited laboratory in the country of origin;
 - 8) Certificate of Origin from the previous import or stamped statement letter for the first import;
 - 9) Veterinary Certificate, issued by the authority of the country of origin, from the previous import or stamped statement letter for the first import;
 - 10) statement regarding the grant beneficiaries; and
 - 11) stamped statement letter attesting the documents submitted are correct and legal.
- c. For foreign countries/international agencies representatives are:
- 1) application;
 - 2) identity of the leadership and/or their mandated attorney;
 - 3) proof of storage facility control;
 - 4) halal certificate for halal-required items, issued by halal certification entities recognized by the Halal Authority of Indonesia;
 - 5) statement letter attesting the import is for internal use and not for distribution; and
 - 6) stamped statement letter attesting the documents submitted are correct and legal.
3. Business entity's obligation

- a. business entity that will perform the importation of food products of animal origin is required to obtain import permit issued by the minister performing the governmental affairs in the field of trade, after getting the recommendation from the Minister, for animal products requiring Import Permit;
 - b. prevent the entry and spread of contagious animal disease in accordance with the legislation;
 - c. report the import of food products of animal origin, whether or not performed, monthly on the 15th (fifteenth) of the following month to the Director General online through the Indonesia National Single Window (INSW) by attaching scanned Goods Import Notification (PIB) for types of products which import realization are subject to electronic recording. In the event that the Indonesia National Single Window (INSW) is not operational, the report must be submitted online to the Director General; and
 - d. transfer of import recommendation to other parties is prohibited.
4. Validity period of import recommendation and/or permit: the validity period of import recommendation and/or permit shall be 6 (six) months after the issuance date of the import recommendation and/or permit.
 5. PNBP
The issuance of import recommendation and/or permit is subject to PNBP tariff in accordance with the legislation regarding PNBP within the Ministry of Agriculture.
 6. Duration of Requirements Compliance: in accordance with the provisions of OSS Agency.
4. **Special or Technical Requirements for Product, Process, and/or Service**
 1. Import of Types of Food of Animal Origin Requirements
Food of Animal Origin include:
 - a. milk;
 - b. egg;
 - c. honey;
 - d. gelatin;
 - e. collagen;
 - f. tallow;
 - g. swallow bird's nest; and
 - h. their products thereof.
 - 1) Types of dairy products and their processed products thereof that can be imported:

UNOFFICIAL TRANSLATION

No.	Tariff Post / HS Code	Description
1	04.01	Milk and cream, not concentrated nor containing added sugar or other sweetening matter.
2	0401.10	- of a fat content, by weight, not exceeding 1 %
3	0401.10.10	- - in liquid form
4	0401.10.90	- - other
5	0401.20	- Of a fat content, by weight, exceeding 1 % but not exceeding 6 %
6	0401.20.10	- - in liquid form
7	0401.20.90	- - other
8	0401.40	- Of a fat content, by weight, exceeding 6 % but not exceeding 10 %
9	0401.40.10	- - milk in liquid form
10	0401.40.20	- - milk in frozen form
11	0401.40.90	- - other
12	0401.50	- of fat content, by weight, exceeding 10 %
13	0401.50.10	- - in liquid form
14	0401.50.90	- - other
15	04.02	Milk and cream, concentrated or containing added sugar or other sweetening matter
16	0402.10	- In powder, granules or other solid forms, of a fat content, by weight, not exceeding 1.5 %
17		- - not containing added sugar or other sweetening matter
18	0402.10.41	- - - In containers of a net weight of 20 kg or more
19	0402.10.42	- - - In containers of a net weight of 2 kg or less
20	0402.10.49	- - - Other
21		- - Other
22	0402.10.91	- - - In containers of a net weight of 20 kg or more
23	0402.10.92	- - - In containers of a net weight of 2 kg or less
24	0402.10.99	- - - Other
25		- In powder, granules or other solid forms, of a fat content, by weight, exceeding 1.5 %
26	0402.21	- - not containing added sugar or other sweetening matter
27	0402.21.20	- - - In containers of a net weight of 20 kg or more
28	0402.21.30	- - - In containers of a net weight of 2 kg or less
29	0402.21.90	- - - Other

UNOFFICIAL TRANSLATION

No.	Tariff Post / HS Code	Description
30	0402.29	- - Other
31	0402.29.20	- - - In containers of a net weight of 20 kg or more
32	0402.29.30	- - - In containers of a net weight of 2 kg or less
33	0402.29.90	- - - Other
34		- Other
35	0402.90.00	- - not containing added sugar or other sweetening matter
36	0402.99.00	- - Other
37	04.03	Buttermilk, curdled milk and cream, yogurt, kefir and other fermented or acidified milk and cream, whether or not concentrated or containing added sugar or other sweetening matter or flavored or containing added fruit, nuts or cocoa
38	0403.10	- Yogurt
39		- - in liquid form, whether or not thickened
40	0403.10.21	- - - flavored or containing added fruits (including pulp and jams), nuts or cocoa
41	0403.10.29	- - - Other
42		- - Other
43	0403.10.91	- - - flavored or containing added fruits (including pulp and jams), nuts or cocoa
44	0403.10.99	- - - Other
45	0403.90	- Other
46	0403.90.10	- - Buttermilk
47	0403.90.90	- - Other
48	04.04	Whey, whether or not concentrated or containing added sugar or other sweetening matter; products consisting of natural milk constituents as the main ingredient, whether or not containing added sugar or other sweetening matter, not elsewhere specified or included
49	0404.10	- Whey and modified whey, whether or not concentrated or containing added sugar or other sweetening matter
50	0404.10.10	- - in powder form
51	0404.10.90	- - Other
52	0404.90.00	- Other
53	04.05	Butter and other fats and oils derived from milk; dairy spreads

UNOFFICIAL TRANSLATION

No.	Tariff Post / HS Code	Description
54	0405.10.00	- Butter
55	0405.20.00	- Dairy spreads
56	0405.90	- Other
57	0405.90.10	- - Anhydrous butterfat
58	0405.90.20	- - Butteroil
59	0405.90.30	- - Ghee
60	0405.90.90	- - Other
61	0406	Cheese and curd
62	0406.10	- Fresh (unripen or uncured) cheese, including whey cheese, and curd
63	0406.10.10	- - Fresh (unripen or uncured) cheese, including whey cheese
64	0406.10.20	- - Curd
65	0406.20	- Grated or powdered cheese, all kinds
66	0406.20.10	- - In packages of a gross weight exceeding 20 kg
67	0406.20.90	- - Other
68	0406.30	- Processed cheese, not grated or powdered
69	0406.40	- Blue-veined cheese and other cheese containing veins produced by <i>Penicillium roqueforti</i>
70	0406.90.00	- Other cheese
71	19.01	Malt extract; food preparations of flour, groats, meal, starch or malt extract, not containing cocoa or containing less than 40 % by weight of cocoa calculated on a totally defatted basis, not elsewhere specified or included; food preparations of goods of headings 04.01 to 04.04, not containing cocoa or containing less than 5 % by weight of cocoa calculated on a totally defatted basis, not elsewhere specified or included
72	1901.10	- Preparations suitable for infants or young children, put up for retail sale
73	1901.10.20	- - Of goods of headings 04.01 to 04.04
74	1901.90	- Other: - - Preparations suitable for infants or young children, not put up for retail sale
75	1901.90.20	- - Other, of goods of headings 04.01 to 04.04
76	1901.90.31	- - - Filled milk

UNOFFICIAL TRANSLATION

No.	Tariff Post / HS Code	Description
77	1901.90.32	- - - Other, containing cocoa powder
78	1901.90.39	- - - Other
79	2105.00.00	Ice cream and other edible ice, whether or not containing cocoa
80	22.02	Waters, including mineral waters and aerated waters, containing added sugar or other sweetening matter or flavored, and other non-alcoholic beverages, not including fruit or vegetable juices of heading 20.09.
81	2202.99.10	- - - Flavored UHT milk-based drinks
82	35.01	Casein, caseinates and other casein derivatives; casein glues
83	3501.10.00	- Casein
84	3501.90	- Other
85	3501.90.10	- - Caseinates and other casein derivatives
86	35.02	Albumins (including concentrates of two or more whey proteins, containing by weight more than 80 % whey proteins, calculated on the dry matter), albuminates and other albumin derivatives
87	3502.20.00	- Milk albumin, including concentrates of two or more whey proteins
88	3502.90.00	- Other
89	35.07	Enzymes; prepared enzymes not elsewhere specified or included
90	3507.10.00	- Rennet and concentrates thereof
91	3507.90.00	- Other

- 2) Types of eggs, honey, animal fat, tallow, gelatin, and collagen that can be imported:

No.	Tariff Post / HS Code	Description
	02.10	Meat and edible meat offal, salted, in brine, dried or smoked; edible flours and meals of meat or meat offal
1	0210.20.00	- Meat of bovine animals
	0210.99	- - Other
2	0210.99.10	- - - Freeze dried chicken dice
3	0210.99.20	- - - Dried pork skin

UNOFFICIAL TRANSLATION

No.	Tariff Post / HS Code	Description
4	0210.99.90	- - - Other
	04.08	Birds' eggs, not in shell, and egg yolks, fresh, dried, cooked by steaming or by boiling in water, molded, frozen or otherwise preserved, whether or not containing added sugar or other sweetening matter
		- Egg yolk
5	0408.11.00	- - Dried
6	0408.19.00	- - Other
		- Other
7	0408.91.00	- - Dried
8	0408.99.00	- - Other
9	0409.00.00	Natural honey
	15.01	Pig fat (including lard) and poultry fat, other than that of heading 02.09 or 15.03
10	1501.10.00	- Lard
11	1501.20.00	- Other pig fat
12	1501.90.00	- Other
	15.02	Fats of bovine animals, sheep or goats, other than those of heading 15.03
13	1502.10.00	- Tallow
	1502.90	- Other
14	1502.90.90	- - Edible
	35.02	Albumins (including concentrates of two or more whey proteins, containing by weight more than 80 % whey proteins, calculated on the dry matter), albuminates and other albumin derivatives
		- egg albumin
15	3502.11.00	- - dried
16	3502.19.00	- - Other
	35.03	Gelatin (including gelatin in rectangular (including square) sheets, whether or not surface-worked or colored) and gelatin derivatives; isinglass; other glues of animal origin, excluding casein glues of heading 35.01
		- gelatin and gelatin derivatives thereof
17	3503.00.41	- - In powder form with a bloating level of A-250 or B-230 or higher on the Bloom scale

No.	Tariff Post / HS Code	Description
18	3503.00.49	-- Other
19	3504.00.00	Peptones and their derivatives; other protein substances and their derivatives, not elsewhere specified or included; hide powder, whether or not chromed
	96.02	Worked vegetable or mineral carving material and articles of these materials; molded or carved articles of wax, of stearin, of natural gums or natural resins or of modelling pastes, and other molded or carved articles, not elsewhere specified or included; worked, unhardened gelatin (except gelatin of heading 35.03) and articles of unhardened gelatin
20	9602.00.10	- Gelatin capsules for pharmaceutical products
21	0410.00.10	- Birds' nest

2. Country of origin requirements

a. The country-of-origin must meet the following requirements for:

1) milk and milk products:

- a) have Foot and Mouth Disease-free status and/or have zone free of Foot and Mouth Disease, whether or not by vaccination, and/or compartment free of Foot and Mouth Disease;
- b) have Brucellosis and Tuberculosis diseases-free status or have zone and/or farm free of Brucellosis and Tuberculosis diseases;
- c) have Rift Valley Fever disease-free status or have zone free of Rift Valley Fever disease;
- d) have Peste des Petits Ruminants free status or have zone free of Peste des Petits Ruminants of sheep and goat.

2) eggs and egg products: have Avian Influenza and Highly Pathogenic Avian Influenza diseases-free status or have zone and/or compartment free of Avian Influenza and Highly Pathogenic Avian Influenza diseases.

3) honey, pollen, beeswax, propolis and royal jelly: have American Foulbrood and European Foulbrood diseases-free and Small Hive Beetle infestation-free status or have zone free of American Foulbrood and European Foulbrood diseases and Small Hive Beetle infestation.

- 4) honey, pollen, beeswax and propolis: have *Tropilaelaps* spp. infestation-free and Varroosis disease-free status or have zone free of *Tropilaelaps* spp. infestation and Varroosis disease.
 - 5) gelatin and collagen originated from hide processing: have negligible, controlled or undetermined Bovine Spongiform Encephalopathy risk status;
 - 6) gelatin and collagen originated from bone processing: have negligible, Bovine Spongiform Encephalopathy risk status or have zone and/or compartment with negligible Bovine Spongiform Encephalopathy risk status.
 - 7) tallow, dicalcium phosphate and tallow derivatives: have negligible Bovine Spongiform Encephalopathy risk status or have zone and/or compartment with negligible Bovine Spongiform Encephalopathy risk status.
 - 8) tallow and its derivatives that have solubility rate above 0,15%: have negligible Bovine Spongiform Encephalopathy risk status or have zone and/or compartment with negligible Bovine Spongiform Encephalopathy risk status.
 - 9) Dicalcium Phosphate that still contain protein or fat: have negligible Bovine Spongiform Encephalopathy risk status or have zone and/or compartment with negligible Bovine Spongiform Encephalopathy risk status.
 - 10) Swallow bird's nest: have Highly Pathogenic Avian Influenza disease-free status.
- b. Status of animal diseases of the country of origin shall be based on the official report of the World Organization for Animal Health / Office International des Epizooties.
 - c. Country of origin shall be approved by the Minister through animal health and veterinary public health risk analysis.
3. Business unit requirement
- Business unit of the country of origin shall:
- a. be under the supervision and registered as exporting business unit by the veterinary authority of the country of origin;
 - b. not accept animals and/or process animal products originating from countries infected by Contagious Animal Disease;
 - c. apply food safety assurance system in accordance with international provisions, proved by food safety assurance system certificate issued by internationally-recognized competent authority;
 - d. not source its raw materials from country and business unit that have not been approved by the Minister; and
 - e. be approved by the Minister through animal health and veterinary public health risk analysis.

4. Packaging requirements:

The packaging shall be:

- a. packaged in the country of origin and has label; and
- b. made from special non-toxic material and safe for food products of animal origin (food grade).

5. Label requirements:

Label shall be in Indonesian and English language, containing at least:

- a. Country of destination Indonesia;
- b. Name and address of the business unit;
- c. Business unit's establishment number;
- d. Production date;
- e. Amount, types, and specification of the animal product;
- f. Halal mark for required animal products, in accordance with the legislation; and
- g. Lot number (batch) and expiry date.

6. Transport requirements:

- a. products shall be transported directly from the country of origin to the entry point in the territory of the Republic of Indonesia;
- b. products shall be transported only after the quarantine measures applied in the country of origin prior to loading onto the transport vessel;
- c. products shall be transported through transit in accordance with the animal quarantine legislation;
- d. transport of halal-certified and non-halal-certified animal products must be separated in different containers, in accordance with the legislation; and
- e. upon arrival at the entry point, animal products shall be imposed to quarantine measures in accordance with the animal quarantine legislation.

5. Infrastructure

Business entity performing the activity of importing food products of animal origin must have the control of NKV-certified storage facility in accordance with the type of the product of animal origin.

6. Conformity Assessment and Supervising

1. Conformity Assessment

High/T: Proof of the conformity assessment shall be used by the businesses to formally obtain permit from the authorized ministry/agency. Compliance with standard if applicable.

- a. Conformity assessment [to obtain] recommendation

Conformity assessment shall be performed through the verification on the compliance with the administrative and technical requirements. Assessment shall be conducted by the Center for Plant Variety Protection and Agricultural Licensing (PPVTPP) and Technical Team of the Directorate General of Livestock and Animal Health Services, which will be performed through these stages:

- 1) In order to obtain Recommendation, the Business shall apply for Recommendation online to the Director General through the Head of PPVTPP, which can be done anytime.
- 2) The Head of PPVTPP shall verify the completeness and correctness of the administrative requirements, which will conclude as:
 - a) not complete or correct, if the application is rejected (shall be notified online by the Head of PPVTPP to the Business along with the reason of rejection); or
 - b) complete and correct, if the application is accepted (and shall be forwarded to the Director General).
- 3) The Director General will conduct technical assessment against the compliance with the animal health and veterinary public health technical requirements, which will conclude as:
 - a) not complete or correct, if the application is rejected (shall be notified online to the Business through the Head of PPVTPP along with the reason of rejection; or
 - b) comply with the requirements, if the technical recommendation is granted by the Director General, as the national Veterinary Authority, to the Minister.
- 4) The Minister will then issue the Recommendation, which will be mandated to the Director General. The Recommendation shall be sent online by the Director General to the Head of PPVTPP.
- 5) The Head of PPVTPP submits the Recommendation to the minister performing the governmental affairs in the field of trade through the Indonesia National Single Window (INSW) portal with copy to the Business.
- 6) Business that has obtained the Recommendation is required to apply for import permit to the minister performing the governmental affairs in the field of trade within 3 (three) months, at the latest, since the date of the recommendation issued. If, within the 3 (three) months period, the Business does not apply for the import permit, then the Recommendation shall be declared invalid. The Recommendation shall only be valid for one import permit application.

- 7) The Recommendation shall contain, at least:
 - a) Recommendation number;
 - b) Recommendation validity period;
 - c) name, tax identity number, and address of the Business;
 - d) address of the storage facility;
 - e) number and date of the application;
 - f) country of origin;
 - g) name and number of the establishment;
 - h) HS code and product description, including each HS code's amount in kilogram (kg);
 - i) Veterinary Public Health technical requirement;
 - j) port of entry; and
 - k) the intended use.
 - 8) Recommendation number shall be included in the health certificate accompanying each shipment of product.
 - 9) In the event the country of origin listed in the Recommendation is having contagious animal disease outbreak, the Recommendation that has been issued shall be declared invalid.
- b. Conformity assessment of the country of origin and the business unit of the country of origin.

The conformity assessment of the country of origin and the business of the country of origin shall be conducted through these stages:

- 1) Food of animal origin imported into the territory of the Republic of Indonesia must be originated from the country of origin and business unit that has been approved by the Minister that has considered:
 - a) contagious animal health status of the country of origin; and
 - b) the result of the risk analysis conducted through these stages:
 1. document assessment (desk review) and field verification (on site review) of the animal health management and the animal product safety assurance systems in the country of origin;
 2. document assessment (desk review) and field verification (on site review) of the animal product safety assurance system at the business unit; and
 3. evaluation of import risks.

- 2) Ministerial approval process: the competent authority of the country of origin shall submit country of origin and/or business unit approval application to the Minister through the Director General, which shall include:
 - a) cover letter from the representative of the country of origin to Indonesia; and
 - b) country-of-origin and/or business unit questionnaire established by the national veterinary authority. The country-of-origin questionnaire must be completed by the competent authority of the country of origin, while the business unit questionnaire must be completed by the technical person-in-charge of the business unit, and verified by the competent authority of the country of origin or the representative of the country of origin to Indonesia.
- 3) Country-of-origin and/or business unit questionnaire must:
 - a) be completed with supporting documents required by the questionnaire and/or documents related with the food safety assurance system; and
 - b) be submitted in Indonesian or English language, including the supporting or related documents.
- 4) The submitted documents shall be assessed against:
 - a) the completeness and correctness of the country of origin and/or business unit approval application,
 - b) country of origin and/or business unit requirements compliance.
- 5) Document assessment shall be conducted by a document assessment team consisting of representatives of the Directorate General of Livestock and Animal Health Services, and the Animal Health, Veterinary Public Health, and Animal Quarantine Expert Commission. The document assessment team shall perform the document assessment, as referred above, within 6 (six) months, at the latest, since the approval application received.
- 6) If the result of the [document] assessment is concluded to be not complete, not correct, and not complying with the requirements, the Director General will send letter to the competent authority of the country of origin through the representative of the country of origin in Indonesia, requesting to complete the required documents. The competent authority of the country of origin must complete the required documents within 3 (three) months, at the latest, since the date the letter requesting to complete the required documents received. If, within 3 (three) months, the requested document is not completed by the competent authority through the representative of the country of origin in

Indonesia, the country of origin and/or business unit approval application will be considered withdrawn.

- 7) If the result of the document assessment is concluded to be complete, correct, and comply with the requirements, the process of the country of origin and/or business unit approval shall be continued to the field verification stage. The result of the assessment shall be sent by the Director General to the competent authority of the country of origin through the representative of the country of origin in Indonesia.
- 8) Field verification shall be conducted by field verification assessor team to confirm the suitability of information included in the approval application with the animal health management and animal product safety assurance systems in the country of origin and/or at the business unit. The field verification team shall consist of the representative of the Directorate General of Livestock and Animal Health Services and the Animal Health, Veterinary Public Health, and Animal Quarantine Expert Commission. The field verification team shall perform the verification within 6 (six) months, at the latest, since the result of the document assessment received by the competent authority of the country of origin.
- 9) The result of the field verification shall be submitted by the field verification team to the Director General for the import risk evaluation.
- 10) Import risk evaluation shall be conducted by the document assessment and field verification teams to assess the result of the field verification. Import risk evaluation shall be conducted within 12 (twelve) months, at the latest, since the submission of the result of the field verification to the Director General.
- 11) If the result of import risk evaluation concluded that the country of origin and/or business unit:
 - a) complies with the country of origin and/or business unit requirements, and based on the result of the risk analysis, the Director General as the national Veterinary Authority official shall establish the risk analysis [result] and provide technical recommendation to approve; or
 - b) does not comply with the country of origin and/or business unit requirements, and based on the result of the risk analysis, the Director General as the national Veterinary Authority official shall establish the risk analysis [result] and provide technical recommendation to reject;

- c) The technical recommendation to approve or reject shall be submitted by the Director General, as the national Veterinary Authority official to the Minister.
- 12) If the Minister, based upon the Director General's technical recommendation to approve or reject:
 - a) approve the country of origin and/or business unit approval application, a Minister Decree shall be established; or
 - b) reject the country of origin and/or business unit approval application, a rejection letter shall be issued.
 - 13) The Minister shall give the mandate to establish Ministerial Decree or issue rejection letter to the Director General.
 - 14) The technical recommendation to approve shall include health requirements and the health certificate [format] model.
 - 15) Towards the country of origin and/or business unit that has been established [as approved] in a Ministerial Decree, technical health protocol shall be developed:
 - a) which shall be agreed between the national Veterinary Authority and the competent authority of the country of origin; and
 - b) shall be agreed within 12 (twelve) months since the establishment of the Ministerial Decree.

2. Supervising

- a. supervising against the compliance with the VPH requirements on the food products of animal origin shall be conducted after the quarantine measures that release [the product].
- b. supervising, as referred to in point a., shall be conducted by authorized veterinarian that is competent VPH supervisors at the Ministry, province, and district/municipality, in accordance with their authority.
- c. Central VPH Supervisor shall supervise against the compliance of the technical requirements of food of animal origin imports into or from the territory of the Republic of Indonesia.
- d. Provincial VPH Supervisor shall supervise and coordinate with the district/municipality against the compliance of the technical requirements of food of animal origin imports into or from the territory of their respective province.
- e. District/Municipal VPH Supervisor shall supervise against the compliances of the technical requirements at the business unit.
- f. Supervisory by the VPH Supervisor at the business unit shall be performed through the assessment against:

- 1) the physical condition of the food of animal origin using human senses, and should deviation found, sample shall be collected for further testing.
 - 2) Documents (assessment against requirements of veterinary certificate and halal certificate, for the required products).
 - 3) packaging and label (performed against the information conformity on the name of the product, producer, date of production and/or expiry date, product type/category, and halal marking for the required products)
- g. storage facility and transport vehicle (including the conformity on hygiene sanitation requirements, room temperature according to type of the food of animal origin, and the separation of halal and non-halal products).
 - h. Food products of animal origin that has been released through quarantine measures, besides being supervised by the supervisor, can also be supervised by public through the reporting of alleged deviation of the food of animal origin in distribution.
 - i. Public report shall be submitted to the local VPH supervisor for investigation and follow up.
 - j. Supervision shall be conducted every 6 (six) months, at the latest, or anytime if allegation of deviation against the compliance of technical VPH requirements is discovered.
 - k. VPH Supervisors report the result of the supervision regularly or at anytime to the Director General, and the Head of Provincial or District/Municipal Dinas in accordance with their authority.
 - l. If a province or district/municipality has not had their own VPH supervisor, then the supervision shall be conducted by central or provincial VPH supervisors.
 - m. Community complaint against the deviation of the food products of animal origin can be channeled through VPH Community Report Column (Kolam Kesmavet) application, which is integrated in the Dilan Kesmavet application at:
<http://dilankesmavet.pertanian.go.id/kolam>.